

## <u>Laine Voice Studio</u> 2023 – 2024 Studio Policies

tenor | voice teacher | vocologist

Eric Laine (he/him), tenor, is a voice teacher, vocologist, and professional singer based in Houston and Fort Worth, Texas. Prof. Laine is currently on the voice faculties of Texas Christian University and Lone Star College-University Park. With over ten years of experience, he has taught public school choral music as well as private lessons in voice, classical saxophone, and piano. Prof. Laine strives to help his students reach their personal singing goals while learning to sing in a healthy way.

While studying with Prof. Laine, students will learn

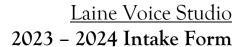
- Correct posture and alignment for singing
- Elements of healthy vocal production while speaking and singing
- Clear diction and interpretation of text in English and foreign languages
- The International Phonetic Alphabet to aid in pronunciation
- Techniques for practicing and learning music, including sight-reading
- Physical presentation and performance etiquette

Please carefully read Prof. Laine's policies, as follows:

- <u>Cost</u>: Private voice lessons take place either face-to-face or virtually via Zoom once per week and cost \$37.50 for each 25-minute session/\$75 for each 50-minute session. An invoice for four or five lessons will be emailed on the first day of each month, and payment is due on the 15<sup>th</sup> of the month. Payments can be made via Prof. Laine's student portal on www.mymusicstaff.com.
- <u>Late Payments</u>: In the event that payment is not received by the 15<sup>th</sup>, My Music Staff will generate a new invoice with a \$15 late fee. If outstanding charges are still not reconciled by the final day of the month, the student will be removed from Prof. Laine's studio roster.
- <u>Cancelation Policy</u>: Lessons canceled within 24 hours of the scheduled time require full payment and will not be rescheduled. However, if a student cancels a lesson more than 24 hours in advance, the lesson may be rescheduled at a mutually agreed upon time by Prof. Laine and the student. If Prof. Laine cancels a lesson due to illness or conflict, he will offer times for the lesson to be rescheduled at no penalty to the student. Unclaimed makeup credits will expire at the end of each semester.
- <u>Practicing</u>: Students will be expected to practice on their own time and are encouraged to track their progress using
  a journal or a practice log. Students should plan to practice at least five times per week for 15–30 minutes at a time.
- <u>Materials</u>: Students must be equipped with copies of their music (physical or electronic), water, recording device (e.g. smartphone), and a pencil during every lesson. Additionally, students are responsible for purchasing sheet music. Whenever a piece from the public domain is assigned, it will be available for free on <a href="https://www.IMSLP.org">www.IMSLP.org</a>. If a student is missing materials or unprepared on weekly assignments, **Prof. Laine reserves the right to end the lesson early, without refund.**

Please keep this page for your records, and email a PDF of the completed intake form and executed signature page to me before the first lesson. I look forward to getting started!

Best regards, Eric Laine





BASIC INFORMATION					
<u>Student</u>					
Name	Email Address	Phone Number			
Pronouns	Date of Birth (Year Optional)	Occupation			
Emergency Contact					
Name	Email Address	Phone Number			
	MUSICAL BACKGROUNI	)			
Briefly describe your expe	rience with singing				
Briefly describe your must	ic reading ability				
Have you taken voice less	ons before? If yes, for how long?				
What are your current vo-	cal goals? (i.e. upcoming audition, just want to	sing better, etc.)			
Which genre(s) of music of	do you want to focus on?				
Do you play any instrume	ents? If yes, which one(s)?				
What is your native langu	age? If multilingual, what languages do you sp	eak?			
	auge. 11 materinigual, what languages do you sp	Curc.			

The following page comprises a basic vocal health and medical questionnaire. Since I will not be rendering medical services, you may skip it if you prefer. However, the vocal instrument is a dynamic part of your body, and this information can help me to monitor the safe use of your singing voice as well as your physical safety (i.e. allergies, epilepsy, etc.) during lessons.

EVALUATION OF THE ABILITY TO SING	EASILY (AD	AP. FROM	M PHYLAND	ET AL.)	
Items My voice is husky. My voice is dry and scratchy. My throat muscles are feeling overworked. My voice feels good. My top notes are breathy. The onsets of my notes are delayed or breathy. My voice sounds rich and resonant. My voice is ready for performance if required. My voice is tired. My voice is worse than usual. My voice cracks and breaks. My voice is breathy. I am having difficulty with my breath for long phrases. My voice is cutting out on some notes. I am having difficulty changing registers. I am having difficulty with my high notes. I am having difficulty projecting my voice. I am having difficulty singing softly. Singing is hard work. I am having difficulty sustaining long notes.	Not at All	Mildly	Moderately	Extremely	
MEDICAL QUE	ESTIONNAI	RE			
Do you have a history of any physical or mental illnesses? If yes, please list any you feel comfortable sharing.  Do you have any allergies? If yes, please list any you feel comfortable sharing.					
Do you have any aneignes. If yes, please list any you reer	connortable sir	aring			
Are you currently taking any medications? If yes, please l	ist any you fee	l comfortable	e sharing		
Do you exercise? If yes, what type and how many days pe	er week?				
How much water do you drink daily?					
Do you drink alcohol? If yes, how often?					
Do you smoke? If yes, how often? Is there anything else you think I should know?					



## <u>Laine Voice Studio</u> 2023 – 2024 Student Agreement

To acknowledge that you have read and agree to the Laine Voice Studio policies for the 2023 - 2024 academic year, please sign below:					
Student Printed Name	Student Signature	Date			